

New York State/United University Professions Joint Labor-Management Committee Individual Development Awards (IDA)

IDA awards are one way in which full **or** part-time employees can support their professional development/activities. **Any** member of the UUP bargaining unit (faculty **and** professional employees) can apply.

As previously announced, SUNY Empire has been given an allocation of **\$45,768** for this academic year (02 July 2023 to 01 July 2024). We were also given **\$25,686** for activities that took place during the period 01 April 2023 to 01 July 2023. (We have already received applications for this latter so-called “retroactive period.”) Even with awards recommended for the “retroactive period,” our SUNY Empire allocation is over \$60,000.

We have divided the year into two cycles:

Cycle #1 includes activities from 02 July 2023 until 31 December 2023. The due date for applications for this cycle is 31 January 2024.

Cycle #2 includes activities from 01 January 2024 until 01 July 2024. The due date for applications for this cycle is 30 April 2024.

As per the guidelines provided by the UUP IDA Joint Labor-Management Committee website, proposed projects/activities, which support professional development, can include:

- Basic, applied, or historical research
- Curriculum or instructional material development
- Workshop, seminar internship or course work not covered by the Tuition Assistance program or SUNY tuition waiver
- Conference participation or attendance
- Preparation of material for publication
- Grant Proposal development
- Artistic or creative endeavors
- Other work-related professional/scholarly development projects or activities

The IDA guidelines and the General Program Information guide created by GOER are attached. **(Please note the “expenditure limitations” in the General Program Information.)**

Those eligible can apply **twice/academic year** with a maximum award of **\$2000**. The exact dollar amount awarded will be determined based on the number of applications received. (Please make sure that your application includes a detailed budget to be considered.)

Please also note that IDA funds **can** be used to supplement funding already received through other SUNY Empire sources.

All applications will be reviewed soon after the application deadline date by the committee that has been appointed by both labor and management: John Beckem (co-chair), Alan Mandell (co-chair), Carl Burkart, Sherri Newell, Jason Russell, and Nicola Allain. Kathy Lytle supports the committee's work.

After our committee reviews and approves applications, we forward our recommendations to the Governor's Office of Employee Relations (GOER) for final approval. Once applications are approved by GOER, you will receive email notification from our SUNY Empire committee.

All applications must be signed by the applicant and should be emailed to:
IDA@SUNYEmpire.edu

Two additional notes: It is **not** necessary to cc anyone else on this application; and the application does **not** require a dean/associate dean/supervisor's signature.