

UUP ESC Chapter Labor Management Meeting Agenda

September 19, 2018 from 2-4 pm

1. **Funding and Initiatives:** The chapter requests any update(s) of State, SUNY or college initiatives and/or funding that could impact or would be of interest to the chapter membership, including but not limited to:
 - a. Discussion of the college budget and information regarding current enrollment and trends at ESC. As was discussed in August, the chapter would like a budget overview from EVP Joe Garcia.
-- Will join us in October probably. Town hall announcements are the newest information available.
 - b. College Budget—the chapter requests a copy of the 2018-19 college budget broken down by division.
-- Will be emailed to Pamela by the end of the week.
2. **Issues Related to Banner and other Conversions**
 - a. Training—is there a collegewide plan? Adjuncts: See #5.
-- There is a training schedule, a copy of which will be provided.
 - b. Workload—how is additional workload by faculty being addressed, and how is the administration conveying supervisor responsibilities regarding professionals' workload (i.e., comp time, stipends, temporary rearrangement of responsibilities, etc.)
-- Faculty Conference co-chairs are meeting regularly with OAA and ITS to discuss these issues. (Faculty Conference Conversations with the Banner Implementation Team).
 - c. Reporting: what reports are available in Banner for faculty workload-both in terms of lists of faculty and their credit as well as for individual faculty to review in real-time. Any non-instructional #s?
-- Associate Deans are working with Decision Support to get reports on the real numbers compared to targets. Work started on that after the transition itself. Programming for faculty access has not yet been implemented. The timeline is not clear. The full report will be finished first and made available. Discussion with Faculty Conference Chairs have been had.
 - d. Reinstatement of Liberal Leave days—the chapter has heard from many members who are concerned about using vacation time. Liberal leave days allowed for employees to take vacation (or catch up on work), and based on call volume in the past did not negatively impact student services.
-- Liberal leave is unlikely to return soon. Time may be still planned before the end of the year. Close to 40 professionals are over the cap as of August.
3. **Preparation of student files**
 - a. The chapter continues to hear about additional workload related to preparation of new student portfolios. We discussed the short-staffing of that department—are there plans to receive temporary help, and what is the status of the position(s)?
-- The situation will improve within a few weeks.
4. **Implementation of the 2016-2022 UUP Agreement:** We consider this the beginning stages of discussions of the implementation of the new contract. Within the discussion, the chapter requests:
 - a. Updated part time salary schedules for 2016 and 2017. We have collected the 2018 schedule from the HR webpage in MyESC.

-- A statewide conference call is being held by officers to help determine enactment. We will be kept posted on implementation.

5. **Related to PT and Adjunct Academics**

a. Follow up on paid training for adjuncts, inc

-- Management is not yet certain what their obligation to the governor's trainings are - no plan to compensate for Banner training, as of today. Management will come back to with more information.

b. The chapter requests a list of all part time members who serve as primary mentors (see #2c).

-- list provided

6. **Standing Request for Documents**

a. The chapter requests a list of any late professional performance programs or evaluations

-- Provided

b. Organizational charts for any Division for which there have been changes—**we are asking for a copy of the most recent org chart for Academic Affairs.**

-- Provided

c. List of new employees, including part time/adjuncts.

-- Provided

d. List of supervisors for all employees with building locations.

-- Provided, with some limitations for Saratoga - due to temporary building moves.