United University Professions
Labor-Management Agenda
Monday, May 1, 2023
3:00-4:00pm
Miller 405

Items of Collegiality:
1. UUP would like to wish Management a safe and productive summer.

Old Business:
1. Course Teacher Evaluation Software

   a. Is there an update?

2. As of today, how many Professional Performance Programs and Evaluations are missing or late?

   a. Based upon previous indications, UUP would like to meet with Human Resources to discuss training opportunities for supervisees and supervisors.

3. UUP requests a list of all open positions for Administrative Assistants and Office Assistants on campus; additionally, UUP requests to know when the open positions were vacated and if/when they have been posted.

New Business:

1. Brightspace training: UUP requests that the training stipend of $250 be extended to all currently employed part-time faculty who are preparing courses for fall 2023.

2. Department Chair Release Time:

   a. How many chairs receive release time for their work as Department Chair?

      i. Of those, how many receive 100% release time?

   b. Of those, how many are not provided a release from their advising obligations?

      i. UUP requests information on where this policy is housed.

3. Parking Spaces:

   a. UUP requests to know for whom the reserved space behind Old Main is reserved. UUP understands that no spaces are being reserved for any employee, student, or visitor any longer, and that the Parking Department is simply recording the license plate number?

      a. Additionally, for whom are the spaces in VanHoesen lot reserved?

   b. Can spaces still be reserved for visitors or for other reasons?

   c. If so, what is the procedure for doing so?

4. Parking Congestion:

   a. UUP requests a list of the total number of available parking spaces for faculty by lot, versus number of faculty working on campus (if available), as compared with the number of student parking spaces.

      1. Of these, how many are reserved for those with mobility issues?

      2. Of these, how many are reserved for charging vehicles?

      3. In critical spaces such as Corey Union, Memorial Library, and Old Main, how many spaces are reserved for service vehicles, drop off and pick up, and duplicating?

      4. What is the procedure for making sure that students and employees in service vehicles are not parking in faculty spaces?

   b. What plans are in motion to address continuing parking congestion?

      1. How often is the Parking Committee meeting to address issues of congestion, in cooperation with the city and local homeowners?

      2. Should the university acquire more property, will adding parking be considered?

5. Parking in the Neubig Paid Lot operated by CAS:

   a. Is the university's Parking Department issuing tickets for those parked improperly in the CAS operated lot?

   b. If so, is the university being compensated for this service? In what ways?

      1. If there is a financial or other agreement to do this work in place, for what are these funds being used? Could they be used to offset anticipated increases in the Registration Fee for students and employees?

c. Are there no accessible spaces in the Pay-To-Park lot, which could be made available for those forced to park there, due to a shortage of accessible and other parking spaces on campus? If not, why?

d. UUP is concerned that because the institution or CAS expects everyone using the lot to have a cellular phone and text or QR capabilities. Is there no privilege of parking in the lot if one cannot afford a luxury item like a cellular telephone that has scanning capabilities?

e. UUP is concerned that there is insufficient signage requiring our members to scan a QR code to set up payment before they leave their vehicles or face fines, considering that in an appeal, as stated by the automatic email service from Parking Operations, "As stated in NYCRR § 585.15 (c)(ii), hearing officers "should not be concerned with the alleged violator's intent or other state of mind as these elements are not material in such cases."

6. Is the college considering offering any kind of incentive for students and employees who choose to be vaccinated against COVID 19 and, if so, to whom will they report this information?

Upcoming Items:

1. Syllabus Retention System – with new Provost.
2. Best Practices for employees and students – DEI.
3. Promotional and other opportunities for librarians.