UNITED UNIVERSITY PROFESSIONS - BROCKPORT CHAPTER
EXECUTIVE COMMITTEE MEETING
Wednesday 4th November 2026
4:30 PM - 6:00 PM via ZOOM

Attendance: Tracey Feaster, Susan Orr, Sara DiDonato, Danny Too, Joe Cochran, Lyndsay Marrone, Shari Hardenbrook, Joe Torre, Alex Lyon, Tamala David, Tom McDermott, Allison Wright, Oana Prajitura, Michelle DeMonte, Patrick Walter, Scott Haines, Jay Harwood, Alex Smith, Jie Zhang, Heidi Rademacher, Francis Dearing, Elizabeth Morton, Tamara Wilcox, Rachel Schultz, John Perevich, Beth Gregory, Jason Morris, Brigette Meskell, Bek Orr, Garrett Roe, Jamie Guilian

I. Approval of Minutes from 10/7/2026

Motion to approve: Joe Torre, 2nd Motion: Joseph Cochran, Motion passed

II. Approval of the Agenda

Motion to approve: Joe Torre, 2nd Motion: Joseph Cochran, Motion passed

III. Old Business

a. Feedback from Labor Management

i. Follow Up Conversation about remote work:

UUP President asked for an update on remote work – telecommuting pilot.

Review re. telecommuting: Cabinet has completed their review and will be updating campus within the next two weeks – indications are the news will be positive.

Review re. fully remote IT pilot: Still under review – Cabinet is still exploring this option.

ii. Conversation about AI use on campus; including how AI is utilized by TimelyCare

Campus AI Policy – UUP requested information about when AI policy will be available for review and shared that they will be reviewing it to make sure it confirms with the Article 44 of the UUP contract and the LOADING Act *Campus reported the development of the policy is in progress and it will be made available as soon as possible – campus is working to the end of year deadline.*

UUP asked if campus could please advise us about how AI is used in Timely Care

President Meza-Soufleris consulted with VP Pam Boersig and received the following:

There is no AI component for Timely Care. Each student is connected to a credentialed, licensed provider, whether for counseling or health care – urgently or scheduled.

AI is not used for emergency screening – all human beings.

Students are connected to a live provider – counselor or healthcare – in 5.8 minutes or less, on average, for the urgent care components TalkNow and MedicalNow.

The self-coaching section allows students to select quality resources – articles, videos, self-assessments, etc.

Even the anonymous chat function, where students can share thoughts with other students, is monitored by a person. If there is concerning conversation, we would be contacted.

iii. Conversation about new faculty orientation

UUP President enquired about the possibility of paying new faculty to attend orientation if it is held outside obligation dates. This is something that was agreed to in principle with prior provost. UUP recognized the value of the orientation and the fact that it was voluntary this academic year.

Campus admin agreed that Prior Provost recognized that if orientation were held outside obligation, it would require extra service if mandatory. This year it was voluntary. There may be some complications about payment as new faculty are not yet on payroll. There was a discussion about the possibility of shifting obligation dates. Campus President reported that attendance was strong even though NOT required, and those who did were not paid. Stated clearly new faculty cannot be required to attend. Parties will explore possibilities including to "balance out" obligation dates.

iv. Conversation about sabbatical application process

UUP President inquired about changes in timeline for sabbatical application and communication of changes to campus. Also possibility of redressing issues that resulted from lack of awareness of the spring prior to application notification requirement.

Campus Admin – stated that the timeline is published and was presented and communicated to chairs and they thought also on the Daily Eagle. If individuals have been impacted – should reach out about specific situations. UUP asked if these kinds of changes could be communicated directly to faculty rather than only via chairs – acknowledging that communication can sometimes be challenging.

v. Conversation about Lecturer Ranks – based on new UUP contract

UUP notified campus admin that the new contract creates a promotional series for lecturer titles – the specifics of process for which have to be negotiated at the campus level. UUP will work with campus on this process in the near future.

vi. Conversation about classroom allocation and request for room change practices

UUP reported hearing from faculty that they have been told not to request classroom changes. Asked if there has been a change in practice and where it is coming from Registrar, Academic Affairs; a specific Dean?

Campus admin stated there has always been a process for classroom allocation/changes that ensure accommodations/student needs are prioritized. This may not have always been observed in the past. Scheduling is a complex process – if changes are required, faculty should submit a "blue form" and channel through Dean. If Dean approves will go through the registrar. This policy/process has always been in place but is being enforced more strictly.

b. Feedback from recent events

i. Thank you all for the support for German Machado. German is awaiting a bond hearing – we have collected messages of support to send out once that date is set. We will send updates via non edu emails – please reach out to Jen if you wish to be added to the list.

IV. Reports

a. Officers

i. Presidents Report

1. Chapter Elections are upcoming in the spring. We will be circulating information about webinars for anyone interested in running – please reach out and let us know. We have an allocation of academic and professional delegates to represent Brockport at the bi-annual UUP Delegate Assembly. We will also be electing Brockport chapter officers. UUP calendar of events can be found here

ii. VP for Academics: Sara DiDonato

1. The Individual Development Awards information will be coming out soon. Right now we are looking at a deadline in the beginning of January. Currently the committee is looking for an Academic and Professional member to join the committee. Please note this means the reviews would be during January.

2. Political Outreach: THANK you to everyone who has been involved in door knocking and actions. Please consider getting involved, Advocacy Day is coming up February 23,2027. Sara will be on sabbatical next semester, so Jie Zhang will be taking over as interim political outreach coordinator. If anyone is interested in getting involved or signing up for Advocacy Day please get in touch with Sara or Jie.

iii. VP for Professionals: Garrett Roe

1. The UUP Professionals survey is still out and we are still trying to get our % up, so please push professionals in your department to take the time to complete it. It will help us tremendously going forward. https://uuphost.org/brockport/2026/08/19/uup-professionals-survey/

2. Coming up: UUP Professionals Pulse social is Friday November 13th in Seymour Room 185 from 8:30am-9:30am.

iv. Membership Development: Kelly Cary -Absent

v. REOC: Sheryl Gonzalez -Absent

vi. Treasurer: Danny Too

1. The April through August Audit was sent in and we received our allocation check, after the release time for the Chapter President, and the salary for the Chapter Assistant we currently have $8,337.30 in our account, so we are doing well financially.

vii. VP for Contingents: Matt Kotula

1. Asks for reps would be to keep an ear open for reports of any surprising non-renewals of adjuncts, or talk of decreasing adjunct numbers, as this is something that was discussed at the DA as happening at a number of campuses. And it would be good for folks to be aware.

b. LRS Jamie Guilian Report

1. There was a workshop today 11/4 on “Discipline, Know Your Rights” that went well, with a good turn out. The next one coming up is December 3rd 11am-12:30pm over zoom on Promotions and Salary Increases. This is a workshop for Professionals or those that supervise professionals. Here is the sign up link: https://docs.google.com/forms/d/1Ei8uf8X7Lfs8Z_QYdhiYe6r9xpBCfTx1evpstjH2-Ik/edit

2. General Membership Issues, and helping Chapter officers navigate questions and concerns.

c. Jen Osborne (chapter assistant) info/announcements

1. If anyone wants yard signs, posters, or stickers for German, please stop by the office suite, Cooper Hall Suite B4, they are there for anyone to grab, the door will be open.

1. New Hire Lunch is scheduled for 11/20 from 12-1:30 at the Alumni House. If you have someone hired in the last year please encourage them to come, and feel free to also register to come join us. Invites go out on Friday 11/6, Here is the RSVP: https://docs.google.com/forms/d/1y866UaUAVv2JVqPw6qjaPOshP5g7hnSV8dvVwMPO7R8/edit

V. New Business

Notes: Next LM meeting Wednesday 11/18/2026, via zoom. All are welcome to attend; if you would like to join contact Jen Osborne (brockport@uupmail.org) and she will add you to the e-mail distribution. Attendance is on an observer-only basis