UUP Executive Board Meeting

11/28/18

**Attendees**

Christina Cipriano

Shaina Dymond

Mary Garcia

Joseph Germani

Warren Lehrer

Theresa Lena

Peter Schwab

Edward Stewart

Convened at 12:06pm in NSC 2002

AGENDA

1. **Welcome**
2. **Approval of Minutes 11/07/18**

* Paul moved to approve, Mary 2nded. All in favor

1. **Chapter President Report**

* Reminder: Inform HR when you attend UUP conferences and ensure that your Time & Attendance reflect the organizational leave.
* Card signing efforts: we have 87% of full-time and 20% of our part-time employees as members. We need to continue improving our membership outreach. We need to contact new employees and we can get a list from the state monthly. Based on continued conversations with HR during Labor Management meetings, Grace Bonnell, Benefits Manager, needs to remain as neutral as possible. We are exploring the possibility of including a contact list of our Chapter leaders in the UUP new hire packet. This is a good area for the Ambassadors to act through individual outreach and monthly new employee events.
* Course Equivalents and Healthcare Eligibility: Based on our conversation during the Labor Management meeting on 11/27/18, although other SUNY schools have defined course equivalency, it is not well defined at Purchase. Kathleen Farrell, Purchase Chief HR Officer, indicated that they would inform us of their interpretation soon. Credits are SUNY defined, but contact hours have conflicting definitions. It is at the discretion of the campus to interpret course equivalency. Chairs should be communicated with about this process, and potential Healthcare Ineligibility for our members, so that equitable solutions for employees can be enacted.
* Chapter elections are approaching. Warren will be stepping down as VP for Academics. We should request time at an upcoming Faculty at Large Meeting to inform members about the process and recruit potential leaders.
* Are we against moving the UUP office?
  + When meeting for member issues, privacy is important.
  + We would be willing to move, depending on the office size and the need for a private meeting space.
* Joe is on the Onboarding Task Force and will ensure UUP concerns are reflected creating the process for a new hire schedule of events. In addition to providing Chapter leader contact information in the UUP hire packet, we should provide Ambassador contact information for each department.

1. **VPs Reports**

* Warren: We have created the proposal for rank and a clear hierarch pathway for part time faculty. We referred to models used by comparable campuses but the final structure will be negotiable. It will be sent to Barry, Tom, and Dennis for further discussion. There are a few issues that need to be considered, including the administrative and financial costs to operate the review process, the consequences if someone does not pass, and whether this will be separate from the reappointment/tenure process.
* Mary
  + Strengthening membership and Part-timer issues were two major topics at the Delegate Assembly.
  + How many employees are held to providing 30 days’ notice vs the typical 2 weeks? Kathleen called for consistency on this issue.
  + Mary will share the paycheck coding from HR

1. **Other business.**

Adjourned at 1:14pm

Respectfully submitted,

Shaina L. Dymond, Chapter Secretary

Christina Cipriano, UUP Chapter Office Administrative Assistant