# STATE UNIVERSITY OF NEW YORK

SUNY OPTIONAL RETIREMENT PLAN





# **OPEN YOUR RETIREMENT ACCOUNT**

NEED HELP? Call 800 TIAA-CREF		FILL OUT YOUR ENROLLMENT FORM
(800 842-2273) Monday to Friday from 8 a.m. to 10 p.m., and Saturday from 9 a.m.	STEP 1	CHOOSE YOUR INVESTMENTS Select from the list of investment choices available under your employer's plan. Please review the prospectuses for the investment choices before making your selections. See next page for how to access the prospectuses.
to 6 p.m. (ET) or visit tiaa-cref.org.	STEP 2	TELL US ABOUT YOURSELF Provide basic information to establish your account.
¿HABLA ESPAÑOL?* Llame al 800 842-2252	STEP 3	LIST ANY EXISTING CONTRACTS See instructions to determine if applicable.
y marque 9 si desea atención en español,	STEP 4	NAME YOUR BENEFICIARIES
de lunes a viernes de 8:00 a 22:00 hrs. y sábados de 9:00 a 18:00 hrs. (hora del Este). Go to tiaa-cref.org/guide		SPOUSAL WAIVER (IF APPLICABLE) This section may or may not appear on your form, depending on the provisions of your employer's plan. If it does appear on your form, and if you are married and name someone other than your spouse as beneficiary for more than 50% of the death benefit, your spouse will need to complete and sign this section.
to view a web tutorial	STEP 5	SIGN YOUR FORM
that will walk you through the decision- making process.		<b>RETURN YOUR COMPLETED FORM</b> Return your completed form to your employer's HR/Benefits office. You may need to complete a salary deferral agreement with your employer.

### IMPORTANT INFORMATION

Whenever a new account is opened, federal law requires all financial institutions to help the government fight the funding of terrorism and prevent money laundering activities by obtaining, verifying and recording information that identifies each person who opens an account. For this reason, we request your name, physical address (a P.O. Box alone is insufficient), date of birth, Social Security number (or taxpayer identification number), telephone number and other information that will allow us to identify you. Without this information, we may not be able to open an account or process any transactions for you. State regulations require that you provide information on any existing annuity or life insurance contracts that would be replaced by the TIAA-CREF account for which you are applying. If your new TIAA-CREF account is going to replace more than one existing contract, please include that information.

\*Todos los contratos están redactados en inglés. Al hacer cualquier trato con nosotros, usted declara comprender nuestros documentos si los lee en inglés o que cuenta con algún asesor de su confianza que se los interprete. All contract documents are in English. When you do business with us, you represent that you can read and understand our English documents or have your own trusted advisor who can interpret them for you.

You should consider the investment objectives, risks, charges and expenses carefully before investing. Please call 877 518-9161 or log on to tiaa-cref.org for a prospectus that contains this and other information. Please read the prospectus carefully before investing. To have copies of paper prospectuses sent to you at no charge, please call TIAA-CREF at 877 518-9161. TIAA-CREF Individual & Institutional Services, LLC and Teachers Personal Investors Services, Inc. distribute securities products. TIAA (Teachers Insurance and Annuity Association of America) and CREF (College Retirement Equities Fund), 730 Third Avenue, New York, NY 10017 issues annuities.

©2010 Teachers Insurance and Annuity Association of America-College Retirement Equities Fund (TIAA-CREF).

#### **NEED HELP?**

For assistance in choosing an allocation or filling out your form, please call us at 800 TIAA-CREF.

If your employer's plan offers mutual funds as an investment choice, participants with non-U.S. addresses may be subject to certain investment restrictions, including restrictions on purchases of mutual funds.

### TWO EASY WAYS TO PICK YOUR INVESTMENTS

#### **OPTION A: One-Step Investing**

This option is designed for investors who want to keep it simple — by choosing a single TIAA Access Lifecycle Variable Annuity Account to help meet all of their retirement needs. It's a convenient, low-maintenance way to have your retirement investments professionally managed for you — to and through retirement. All you need to do is pick a single TIAA Access Lifecycle Variable Annuity Account.

TIAA Access Lifecycle Variable Annuity Accounts have names that match specific investment time horizons — the year an investor expects to retire. So all you need to do is choose the Lifecycle investment with the name that most closely matches when you think that will be.

#### **OPTION B: Pick Your Own Investment Mix**

This option is designed for investors who want to research and evaluate their investment choices and then create their own portfolios. We can give you a head start, by providing some examples of model portfolios that include a mix of different asset classes and represent different levels of tolerance. We can also help you determine how much risk you're comfortable taking as a long-term investor. To find out how to pick your own investment mix, go step by step, through the How to Pick the Right Investments booklet.

Before making your investment choices and completing your enrollment form, please read the prospectuses for the investments you are interested in. To view the prospectuses online, go to tiaa-cref.org/PRO and enter your Prospectus Access Code: **151166**. If you prefer, you can obtain paper copies of the prospectuses by calling 877 518-9161. Please note that on your enrollment form, you will be asked to confirm that you have received and accessed the relevant prospectus(es) for your investment choices.

### **OPTION A: One-Step Investing**

Pick the TIAA Access Lifecycle Variable Annuity Account that's closest to the year you plan to retire. All of your contributions will go into the account you pick.

Investment	Туре	Investment #	Ticker Symbol	Share Class
TIAA Access Account - TIAA-CREF Lifecycle 2010 Fund	Variable Annuity	427	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle 2015 Fund	Variable Annuity	428	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle 2020 Fund	Variable Annuity	429	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle 2025 Fund	Variable Annuity	430	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle 2030 Fund	Variable Annuity	431	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle	Variable Annuity	432	N/A	Level 1



# **OPTION A: One Step Investing (continued)**

Investment	Туре	Investment #	Ticker Symbol	Share Class
TIAA Access Account - TIAA-CREF Lifecycle 2040 Fund	Variable Annuity	433	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle 2045 Fund	Variable Annuity	1083	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle 2050 Fund	Variable Annuity	1084	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle	Variable Annuity	1085	N/A	Level 1



Ticker

Share

# **OPTION B: Pick Your Own Investments**

Pick your own investments to build a diversified mix that's right for you. Please use only whole numbers and make sure your total allocation equals 100%. **HELPFUL TOOL:** Visit tiaa-cref.org/calcs to use our Asset Allocation Evaluator to help you create an allocation.

	Percentage	Investment	Туре	Investment #	Symbol	Class
EQUITIES	%	CREF Equity Index Account	Variable Annuity	008	N/A	N/A
	%	CREF Global Equities Account	Variable Annuity	006	N/A	N/A
	%	CREF Growth Account	Variable Annuity	007	N/A	N/A
		CREF Stock Account	Variable Annuity	002	N/A	N/A
	%	TIAA Access Account - American Funds EuroPacific Growth Fund	Variable Annuity	435	N/A	Level 1
	%	TIAA Access Account - American Funds Wash Mutual Inv Fund	Variable Annuity	434	N/A	Level 1
	%	TIAA Access Account - T. Rowe Price Inst L-C Growth Fund	Variable Annuity	437	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Equity Index Fund	Variable Annuity	411	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Growth & Income Fund	Variable Annuity	402	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF International Equity Fund	Variable Annuity	401	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Intl. Equity Index Fund	Variable Annuity	408	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Large-Cap Value Fund	Variable Annuity	403	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lg-Cap Growth Index Fund	Variable Annuity	409	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lg-Cap Value Index Fund	Variable Annuity	412	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Mid-Cap Growth Fund	Variable Annuity	405	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Mid-Cap Value Fund	Variable Annuity	406	N/A	Level 1



# **OPTION B: Pick Your Own Investments (continued)**

	Percentage	Investment	Туре	Investment #	Ticker Symbol	Share Class
EQUITIES	<u> </u>	TIAA Access Account - TIAA-CREF S&P 500 Index Fund	Variable Annuity	410	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Sm-Cap Blend Index Fund	Variable Annuity	417	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Small-Cap Equity Fund	Variable Annuity	407	N/A	Level 1
REAL ESTATE	<u></u> %	TIAA Real Estate Account	Variable Annuity	009	N/A	N/A
FIXED INCOME	<u></u> %	CREF Bond Market Account	Variable Annuity	005	N/A	N/A
	<u> </u>	CREF Inflation-Linked Bond Account	Variable Annuity	010	N/A	N/A
		TIAA Access Account - Western Asset Core Plus Bond Port	Variable Annuity	436	N/A	Level 1
MONEY MARKET	%	CREF Money Market Account	Variable Annuity	003	N/A	N/A
GUARANTEED	<u> </u>	TIAA Traditional Account	Guaranteed Annuity	001	N/A	N/A
MULTI-ASSET	%	CREF Social Choice Account	Variable Annuity	004	N/A	N/A
	%	TIAA Access Account - TIAA-CREF Lifecycle 2010 Fund	Variable Annuity	427	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2015 Fund	Variable Annuity	428	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2020 Fund	Variable Annuity	429	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2025 Fund	Variable Annuity	430	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2030 Fund	Variable Annuity	431	N/A	Level 1



# **OPTION B: Pick Your Own Investments (continued)**

	Percentage	Investment	Туре	Investment #	Ticker Symbol	Share Class
MULTI-ASSET	<u> </u>	TIAA Access Account - TIAA-CREF Lifecycle 2035 Fund	Variable Annuity	432	N/A	Level 1
	<u> </u>	TIAA Access Account - TIAA-CREF Lifecycle 2040 Fund	Variable Annuity	/ 433	N/A	Level 1
	<u> </u>	TIAA Access Account - TIAA-CREF Lifecycle 2045 Fund	Variable Annuity	1083	N/A	Level 1
	<u> </u>	TIAA Access Account - TIAA-CREF Lifecycle 2050 Fund	Variable Annuity	/ 1084	N/A	Level 1
	<u> </u>	TIAA Access Account - TIAA-CREF Lifecycle Ret Income Fund	Variable Annuity	/ 1085	N/A	Level 1
	1 0 0 %	TOTAL				

# **CAMPUS/BRANCH CODES**

**IMPORTANT:** Find your Campus/Branch code below and be sure to include it when completing Section 1 of the Enrollment Form, 'Provide Your Personal Information'.

UNIVERSITY CENTERS	NUMBER	COMMUNITY COLLEGES	NUMBER
State University of New York at Albany	K096	Adirondack Community College	P644
State University of New York at Binghamton	K098	Broome Community College	P645
State University of New York at Buffalo	K097	Cayuga County Community College	P646
State University of New York at Stony Brook	K112	Clinton Community College	P649
State University of New York at Stony Brook Hospital	DQ34	Columbia-Greene Community College	P647
State University of New York College	K113	Corning Community College	P648
of Environmental Science and Forestry	1/000	Dutchess Community College	P650
State University of New York College of Optometry	K093	Erie Community College	P651
State University of New York Downstate Hospital (Hospital Employees)	QU07	Fashion Institute of Technology	P679
State University of New York	K095	Finger Lakes Community College	P673
Downstate Medical Center		Fulton-Montgomery Community College	P652
State University of New York Health Science Center at Syracuse - Upstate Medical	M198	Genesee Community College	P653
State University of New York Health Science Center	QU40	Herkimer County Community College	P654
at Syracuse - Upstate Medical (Hospital Employees)	Q040	Hudson Valley Community College	P655
		Jamestown Community College	P657
UNIVERSITY COLLEGES		Jefferson Community College	P658
	K099	Mohawk Valley Community College	P659
State University College at Brockport State University College at Buffalo	K120	Monroe Community College	P660
State University College at Cortland	K120 K100	Nassau Community College	P661
State University College at Containa  State University College at Fredonia	K100	Niagara County Community College	P662
State University College at Geneseo	K102 K103	North Country Community College	P663
State University College at New Paltz	K104	Onondaga Community College	P664
State University College at New Faltz  State University College at Old Westbury	K105	Orange County Community College	P665
State University College at Old Westbury  State University College at Oneonta	K106	Rockland Community College	P666
State University College at Oneonta  State University College at Oswego	K107	Schenectady County Community College	P667
State University College at Oswego State University College at Plattsburgh	K107 K108	Suffolk County Community College	P668
State University College at Plattsburgh State University College at Potsdam	K108	Sullivan County Community College	P669
State University College at Purchase	K109	Tompkins-Cortland Community College	P670
State University of New York Empire State College	K111 K114	Ulster County Community College	P671
State University of New York Empire State College	KII4	Westchester Community College	P672
TECHNOLOGY COLLEGES		STATUTORY COLLEGE	
State University of New York College of Technology at Alfred	K077	New York State College of Ceramics at Alfred University	K078
State University of New York College of Technology at Canton	K079		
State University of New York College of Agriculture and Technology at Cobleskill	K084	SUNY SYSTEM ADMINISTRATION SUNY System Administration	K161
State University of New York College of Technology at Delhi	K086	25 Gyccoaaniinodddon	NIOI
State University of New York College of Technology at Farmingdale	K091	OTHER PARTICIPATING ORP EMPLOYERS	0077
State University of New York Maritime College	K115	New York State Education Department	P677
State University of New York College		NYC Health and Hospital Corporation- Kings County Hospital Center	P680
of Agriculture and Technology at Morrisville	K087	Roswell Park	V445
State University of New York Institute	K092	State University of New York	R082
of Technology at Utica/Rome		Construction Fund	



EIPL0:



Teachers Insurance and Annuity Association of America-College Retirement Equities Fund, New York, NY 10017

### **ENROLLMENT FORM**

FOR TIAA & CREF GROUP RETIREMENT ANNUITY (GRA) CERTIFICATES

Please print in capital
letters and only use
black or dark blue ink

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# **Your Investment Allocation**

Important Information Please be sure to provide instructions on how to allocate your contributions to the investments offered under the retirement plan on the "Choose Your Allocation" form. If your asset allocation is missing or incomplete in any way, your contributions will be automatically invested in accordance with the plan's Qualified Default Investment Alternatives or otherwise applicable default investment, which can be located in the plan's Summary Plan Description available from your employer.





FOR TIAA & CREF GROUP RETIREMENT ANNUITY (GRA) CERTIFICATES

Regulations require that we ask if you are replacing an existing annuity contract/ certificate or life insurance policy with this enrollment.

# LIST ANY EXISTING CONTRACTS / CERTIFICATES (IF APPLICABLE) Do you own any annuity contracts /certificates or life insurance policies? Yes No Does this enrollment replace, discontinue or change an existing annuity contract /certificate or life insurance policy? If yes, provide contract / certificate number and company name below. • If **no**, skip this step and proceed to 'Name Your Beneficiaries'. Contract / Certificate Number Company Name NAME YOUR BENEFICIARIES **DEFINITION:** Primary **Primary Beneficiaries** Name (Title First Name Middle Name Last Name) individuals who are entitled to receive the benefits of your plan

Make sure the percentages for your primary and contingent beneficiaries each totals 100%.

beneficiaries are

if you die.

Percentage	Social Security or Tax ID Number	Birth Date (mm/dd/yyyy)	
Relationship			
Name (Title, Firs	t Name, Middle Name, Last Name)		
		Pirth Data (mg/dd/mg)	
Name (Title, First	t Name, Middle Name, Last Name)  Social Security or Tax ID Number	Birth Date (mm/dd/yyyy)	



FOR TIAA & CREF GROUP RETIREMENT ANNUITY (GRA) CERTIFICATES

**DEFINITION:** Contingent beneficiaries are individuals who are entitled to receive the benefits of your plan if the primary beneficiary(ies) die(s) before you.

To choose more than two primary or contingent beneficiaries, include an additional page with your name, Social Security or Tax ID number, and the information for the additional beneficiaries.

Percentage	Social Security or Tax ID Number	Birth Date (mm/dd/yyyy)	
Relationship			
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Name (Title, First	t Name, Middle Name, Last Name)		
Name (Title, First	Name, Middle Name, Last Name) Social Security or Tax ID Number	Birth Date (mm/dd/yyyy)	



#### FOR TIAA & CREF GROUP RETIREMENT ANNUITY (GRA) CERTIFICATES

### **SIGN YOUR FORM**

If your employer's plan contains a vesting requirement, your employer exercises all rights to your accumulations under the TIAA and CREF annuities and the mutual funds until you become vested under the plan. If your employer's plan does not contain a vesting requirement or if you have met the vesting requirement of your employer's plan, you exercise these rights yourself.

Your employer's plan may offer mutual funds as an investment choice in addition to the TIAA and CREF annuities. The TIAA and CREF certificates and amounts in any of the mutual funds do not provide for loans and cannot be assigned. Under federal law, distributions before age  $59^{1/2}$  or before termination of employment may be prohibited, limited, and/or subject to substantial tax penalties. Your ability to make withdrawals and transfers from the TIAA and CREF certificates and amounts in any of the non-annuity mutual funds may be limited by the terms of your employer's retirement plan. Within 120 days after the later of termination of employment or specific date stipulated by your employer's plan, withdrawals and transfers are available from the TIAA Traditional Annuity in a lump sum. Such withdrawals and transfers are subject to a surrender charge. At all other times, withdrawals and transfers from the TIAA Traditional Annuity must be spread over a ten-year period (five years for withdrawals after termination of employment). The amount and value of any accumulation units transferred from any account within a TIAA Variable Annuity Separate account may be affected by redemption charges imposed by the investments in which the account invests. The accumulations in and benefit payments from the CREF accounts, the TIAA Variable Annuity Separate accounts, and the mutual funds are *variable* and *not guaranteed*; they depend on the investment performance of these accounts.

Your beneficiary designation will apply to your TIAA and CREF annuities and to the mutual fund accounts.

Special Notice: Pursuant to Section 3 of the federal Defense of Marriage Act ("DOMA"), same-sex marriages currently are not recognized for purposes of federal law. Therefore, the favorable income-deferral options afforded by federal tax law to an opposite-sex spouse under Internal Revenue Code sections 72(s) and 401(a)(9) are currently NOT available to a same-sex spouse. Same-sex spouses who own or are considering the purchase of annuity products that provide benefits based upon status as a spouse should consult a tax advisor. To the extent that an annuity contract or certificate accords to spouses other rights or benefits that are not affected by DOMA, same-sex spouses remain entitled to such rights or benefits to the same extent as any annuity holder's spouse.

contract or certificate accords to spouses other rights or benefits that are not affected by DOMA, same-sex spouses remain entitled to such rights or benefits to the same extent as any annuity holder's spouse.
PROSPECTUS AND OTHER DOCUMENTS ACKNOWLEDGMENT
Please check the box below acknowledging your receipt of the following documents:

■ TIAA-CREF Business Continuity Policy

■ Intermediary Frequent Trading Policy

Please check the box below to acknowledge electronic receipt of prospectuses and other required documents.

Prospectuses for the investment options available to you

■ TIAA-CREF Privacy Policy

I acknowledge that I consent to receiving and have received the above-referenced documents for my plan by means of either the TIAA-CREF website (tiaa-cref.org), the website from which this form was downloaded, a CD accompanying my enrollment form, or at the special web address tiaa-cref.org/PRO using the Prospectus Access Code provided in my enrollment materials. I further acknowledge that I am able to access these documents via one of these sources. I understand that this acknowledgment applies only to this initial enrollment.

To select this acknowledgment and consent, you must either have access to the websites noted above or a computer with a CD drive and Internet access. In either case, you must also be able to download, view and print the documents. You will need Adobe Reader to view and print electronic PDF documents. If you don't have Adobe Reader, go to www.adobe.com to download a free copy. To request assistance with accessing these documents electronically, please contact us toll-free at 800 842-2273. You understand and acknowledge that accessing documents electronically may involve additional costs, including but not limited to, subscription access fees from an Internet service provider and printing costs.

Paper versions of the above documents can be ordered free of charge, both now and in the future, by calling toll-free 877 518-9161 or go to tiaa-cref.org. If you are unable to acknowledge that you have received and accessed these documents on the website or CD, please call 877 518-9161 for paper prospectuses at no charge.

Note: Unless indicated above, I acknowledge that I have received paper copies of the above-referenced documents.

Under penalties of perjury, you certify that the taxpayer identification number shown on this form is your correct Social Security number
The Internal Revenue Service does not require your consent to any provision of this document.

The Internal Revenue Service does not require your consent to any provision of this document.	
have read and acknowledge all provisions of this form.	

Please sign in only black or dark blue ink.

Signature	Date (mm/dd/yyyy)		



FOR TIAA & CREF GROUP RETIREMENT ANNUITY (GRA) CERTIFICATES

### FOR YOUR PROTECTION, WE PROVIDE THIS NOTICE / WARNING REQUIRED BY MANY STATES

This notice/warning does not apply in New York.

GRA-NID-NY-0310

Any person who, knowingly and with intent to defraud any insurance company or other person, files an application for insurance or a statement of claim for insurance benefits containing materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and may be subject to criminal penalties, including confinement in prison, and civil penalties. Such action may entitle the insurance company to deny or void coverage or benefits. Also:

**CO:** Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**DC**, **VA**: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

FOR TIAA AGENT USE, IF APPLICABLE				
Agent Name (Title, First Name, Middle Name, Last Name)		Agent CRD Number		
Replacement requirements:	Exempt	Subject to Replacement Requirements		
To the best of my knowledge and belief, the applicant owns existing life insurance policies or annuity contracts.	Yes	No		
To the best of my knowledge and belief, the applicant is replacing, discontinuing, or changing existing life insurance policies or annuity contracts.	Yes	No		
For contracts to be issued in North Carolina				
I did not record the applicant's information on the enrollment form. The infor	mation on the enr	collment form was recorded by the applicant.		
I recorded the information on the enrollment form and certify that the information provided by the applicant.	rmation I recorde	d completely and accurately represents the		
Agent Signature (Title, First Name, Middle Name, Last Name)		Date (mm/dd/yyyy)		

F5 1 06